

Blount County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Transfers Within the System	Descriptor Code: 6.206	Issued Date: 08/08/13
		Rescinds: 6.206	Issued: 05/07/09

1 When the parent/guardian of a student or students move their permanent residence from one school district
2 to another and wish to transfer to the new school, they shall get a check-out list from the previous school to
3 show that all property has been turned in and shall present it to the principals' office. The receiving principal
4 shall not accept a student who does not have the appropriate transfer forms.
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6 A student who registers at the beginning of a semester and is assigned to classes, books, etc., shall not be
7 permitted to transfer to another school until the end of that semester without a corresponding change of
8 address, except in hardship cases as determined by the attendance supervisor. For grades 1-8, four and
9 one-half (4 1/2) months of the school year will be considered a semester.
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11 Students wishing to transfer from schools not under the jurisdiction of the Blount County School Board
12 shall be subject to the above policy.
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14 During the month of May each year, a parent/guardian may request that his/her child attend a school
15 within the system other than the one to which the child is zoned.** The director of schools or his/her
16 designee shall review such requests and, if adequate space is available, grant such transfers unless a
17 transfer would be adverse to the best interests of the child or the school system. If granted, the student
18 must provide his/her own transportation to and from the school.¹
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20 Students who wish to transfer at the beginning of a new semester shall follow the hardship application
21 process prior to the beginning of the term or semester.
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23 A student who is suspended or expelled from one of Blount County's schools or from another school system
24 shall not be enrolled in a Blount County school until such suspension is completed and only then if the
25 transfer is for reasons other than discipline.
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27 **HARDSHIP TRANSFER APPLICATION PROCESS**

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29 Consideration of student's request to transfer from within the county but outside their attendance area
30 (served by a bus), will be based upon the criteria listed below:
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- 32 • The student is transferring to a school or class that has a lower teacher/pupil ratio.
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- 34 • The class the student is transferring to does not exceed the state maximum, minus one, and
35 excluding the ten percent rule, when requesting transfer to a school outside their attendance
36 area. Consideration for secondary level transfers would be based on space available.
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- 38 • All students attending a school outside their attendance area are required to apply annually for
39 enrollment and must furnish transportation.
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- Students whose custodial parents/guardian live on the bus route have first priority.
- Students who are being placed in the new school to meet their special educational needs.
- Students whose placement is pursuant to a court order.
- Students whose parents work at the school.
- Students who attended there at the end of the previous school year.

ELEMENTARY DISTRICT POLICY

Due to the impact of enrollment in certain school centers, it may be necessary to provide elementary school zones at times. This will be done to:

1. stabilize enrollment at all schools in question;
2. promote the efficient operation of the school bus transportation system, and
3. proportion the teaching and support personnel in a fair and equitable manner.

Each elementary school is zoned by its bus routes.

HIGH SCHOOL DISTRICT POLICY

The zone line dividing the Heritage and William Blount zones shall be the center of the roads as follows:

Knox County line on New Knoxville Highway to Alcoa, then with the western boundary of the Alcoa City limits to Maryville and continuing with the western boundary of the city limits of Maryville to Carpenter's Grade Road. Then west on Carpenter's Grade Road to Forest Hill Road, Then left on Forest Hill Road to Cochran Road, right on Cochran and back to Carpenter's Grade Road. Down Carpenter's Grade Road to Mint Road and then left on Carpenter's School Road, through Carpenter's Campground to Webb Road, then left on Taylor Road to the intersection with Six Mile Road.

All high school students will attend the high school in the zone in which they live unless approved as a "hardship" case by the Board of Education's designee (principal)

1. "Living in a zone" is defined to mean that a student's residence with the parent or legal guardian is in that zone. All other situations would have to be approved by the Board of Education.
2. In all cases in which doubt of legal residence arises, the attendance supervisor will be notified, and he/she will make an official determination as soon as possible.
3. "Hardship cases" will be determined by the receiving school principal on an individual basis. Each application must be on a prescribed form, must be submitted by the first day of July, and must state the specific reasons for the request.

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- 4. Students approved as "hardship cases" will be ineligible for athletics or athletic practice for a period of twelve (12) months. This will apply to all cases except those specifically excluded by the Board of Education.
- 5. A student found to be attending school in the wrong zone without an approved hardship will immediately be dropped from the roll. The attendance supervisor will be notified immediately.
- 6. The responsibility of the school principal will be to screen all students carefully, to enroll only those who live in the zone, and to inform the attendance supervisor of all students refused or whose legal residence is in doubt.
- 7. Any employee may enroll his or her child in the school in which he or she is assigned regardless of zone lines as long as it applies to the transfer section.
- 8. Consideration will be given to students of Board of Education employees to attend out of zone schools.

Legal Reference:

- 1. TCA 49-2-128
- ** Not effective in event of federally-mandated desegregation order.

Cross Reference:

Student Assignments 6.205